By-Laws

KAPPA MU EPSILON

Kansas Beta Chapter

(Revised September 2011)

Article I. Officers and Duties

Section 1. The officers of the Kansas Beta chapter of Kappa Mu Epsilon shall be as follows:

Faculty Sponsor

President

Vice President

Recording Secretary

Treasurer

Corresponding Secretary

Historian [Optional]

Section 2. It shall be the duty of the President to preside at all meetings and functions of the society. He/she shall be responsible for the safe-keeping of the ritual. He/she shall appoint all committees, except where other provision is made for such appointment. He/she shall perform such duties as usually devolve upon such an office.

Section 3. It shall be the duty of the Vice President to perform the duties of the President in the absence of the President or at his/her request.

Section 4. It shall be the duty of the Recording Secretary to keep an accurate and complete record of all proceedings of the Society and to keep a record of all resident members with their e-mail addresses. He/she shall be responsible for updating the KME webpage and bulletin board. He/she shall be responsible for the safe-keeping of all such records.

Section 5. It shall be the duty of the Treasurer to receive and protect all funds, to pay all bills, and to keep an accurate account of all expenditures. All bills or expenditures must be allowed or approved by the chapter council. Treasurer’s books shall be audited at the end of the second semester by a committee appointed by the President.

Section 6. It shall be the duty of the Corresponding Secretary to conduct all correspondence with the National Society, to send to the Secretary a list of all new members with the e-mail addresses. He/she shall keep a record of all correspondence relating to the chapter.

Section 7. It shall be the duty of Historian to record matters of historical interest and value to the Kansas Beta Chapter, and to prepare material for the use of the National Historian, the Pentagon, and local publications. This position may be filled by the Corresponding Secretary.

Section 8. The chapter council consisting of the sponsor, faculty members, and the officers of the chapter shall act for the chapter in all matters for which no special provision is made.

Article II. Elections and Term of Office

Section 1. The term of office of the President, Vice President, Recording Secretary, Treasurer, and the Historian shall be for one year. The term of office of the Corresponding Secretary shall be for two years; he/she is to be elected on the even year. The Corresponding Secretary shall be a faculty member.

Section 2. A nominating committee, consisting of the available members of the Chapter Council, shall present a list of nominees at a Spring semester meeting. Other nominations may be made from the floor.

Section 3. Elections of officers shall be at a Spring semester meeting of each year, including President, Vice President, Recording Secretary, Corresponding Secretary (on even years only), Treasurer, and Historian (optional).

Section 4. In case of a vacancy in the office of the President, his/her duties and responsibilities shall be taken over by Vice President until the vacancy can be filled by election. In case of vacancies in both of the offices of President and Vice President, the Sponsor shall appoint a member to act as President until the vacancies can be filled by election. In case of any other vacancy in office, the Chapter Council shall appoint a person to fill the vacancy until it can be filled by election.

Article III. Membership

Section 1. The qualifications for membership in Kappa Mu Epsilon shall be as follows:

1. The student must have completed 40 hours of college work including Basic Calculus or Calculus I and have completed a class beyond Calculus I.
2. His/her overall grade average in mathematics must be at least 3.2 for all undergraduates, assuming A is 4, B is 3, C is 2, D is 1 and F is 0.
3. A transfer student must have one ESU mathematics credit with B or A, in addition to meeting all the other requirements.
4. He/she must be a major or minor in mathematics, or have indicated his/her interest by applying for membership to one of the members of the Chapter Council. If a candidate does not meet all requirements, but has completed one college mathematics course, he/she is eligible to become an associate member.

Section 2. The Faculty Sponsor shall investigate and report to the President all eligible majors and minors in mathematics, and other applicants. The President shall notify all the candidates of their eligibility for membership.

Section 3. Election to membership shall require approval by four-fifths of the active members present.

Section 4. A member may be suspended by the Chapter Council for conduct or activity harmful to the Chapter.

Section 5. An active member shall be considered in “good standing” based on satisfactory attendance of meetings.

Section 6. No person shall be on the grounds of race, creed, color, national origin, religion, age, sex, sexual orientation, handicap, Vietnam Era Veteran Status, or such other factors that cannot be considered lawfully be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity within this organization.

Article IV. Finance

 Section 1. National fees shall be paid by candidates by the date of initiation.

Section 2. Special assessments may be levied upon the approval of the Chapter by two-thirds of the members present.

Article V. Meetings

Section 1. Regular meetings of the Society shall be called at least once a month.

Section 2. Special meetings of the Society may be called by the President or by a petition of one-third of the active membership. Due notice of special meetings shall be given all resident members by the secretary.

Section 3. A quorum shall consist of one-fourth of the resident members in good standing and shall be required for any business transaction.

Article VI. Amendments

 Section 1. The by-laws of the Society may be amended by approval of three-fourths of the members present provided the proposed amendment has been read at a meeting of the Society at least one week previous and a copy of the proposed amendment has been submitted to the Chapter at least one week previous to the time of voting.

 Section 2. An amendment shall become effective upon the day of its adoption unless otherwise stated in the amendment.